



Dear Parents/Guardians,

We hope that this letter finds you all rested and having enjoyed some much needed downtime. We are busy preparing for a new school year to start up again and have much to share with you. We realize this letter is long, but please read it through to the end as there are many important details. As we have learned in the few months, our plans during a pandemic will forever be fluid and flexible. While we know we cannot control everything, we can manage most aspects of school routines and, above all else, we will always prioritize our students and staff health. You can probably expect some revisions to these plans as more information becomes available.

Please read the following document in full and then should you have questions please contact our office at sab@eics.ab.ca or 587-744-0750.

EICS and SAB are focusing on 4 significant changes to manage student safety: **enhanced cleaning, cohorting, PPE, and screening measures**. These procedures were created based on recommendation of our Alberta Chief Medical Officer of Health. This letter will outline how we are doing this and what it means for our school. Before getting into this, we have a few items to share.

STAFF

- As you might recall from our June update we are welcoming Heather Thomson to our office as our second assistant principal. Heather comes to us from Archbishop Jordan High School where she has been an Assistant Principal for six years and has extensive teaching and counselling experience.
- We currently have an opening for our Family Wellness Worker at St Andre Bessette and we hope to have interviews and fill that position in the coming weeks. Stay tuned!
- We are welcoming back teachers Sarah Balla and Angela Stolk, and welcoming EA Melanie Preville coming from St. John Paul II.

ENHANCED CLEANING

EICS has redirected funding to strategically target our COVID-19 needs. To ensure our building is safe, enhanced cleaning protocols are being implemented. This includes always having a daytime custodian present who has a structured cleaning schedule to maintain particularly cleaning high-touch surfaces. EICS has also purchased medical grade environmental cleaning systems for each school that kills viruses and bacteria on surfaces. These will be implemented and used regularly to ensure the building is clean. Further to this, we have put a variety of other measures in place to keep the site and the furniture and equipment in it are very clean.

Furthermore, hand sanitizing stations will be situated in every classroom and at all entrances/exits.

COHORTING/STUDENT SCHEDULES

- Your child’s health as well as our staff is our number one priority. We have spent many hours weighing the pros and cons to the model of using quarters instead of two traditional semesters for all of our grades during this unprecedented school year. **We have decided to move to a full quarter system as we feel this will maximize student and staff safety.** Quarters will minimize student movement and help to cohort our students. The first quarter of the school year will run from September 1 - November 5.
- This will mean that most students will have two classes at a time, one in the morning and one in the afternoon, for an approximately 10-week term. Students who have two 3-credit options OR two grade 9 options, will have three courses/cohorts.
- Students will need to be sure to stay up to date with their studies if they are not able to attend in person due to illness. Teachers will also ensure that learning materials and resources are available online.
- All classes will have seating plans to ensure student movement is managed.
- **Here is an example of a grade 9 student schedule:**

| | DAY A | DAY B |
|----|---|---|
| AM | Social Studies with Mr Romanowski in room 224 | Social Studies with Mr Romanowski in room 224 |
| PM | Fashion Studies with Mrs Lemmens in room 140 | Religion with Mr Robert in room 226 |

Here is an example of a grade 11 student schedule:

| | DAY A | DAY B |
|----|---------------------------------------|---------------------------------------|
| AM | Math 20-1 with Mr Keats in room 206 | Math 20-1 with Mr Keats in room 206 |
| PM | Chemistry 20 with Mrs Lee in room 122 | Chemistry 20 with Mrs Lee in room 122 |

PPE

Alberta Education, on the advice of the Provincial Health Officer, have made it mandatory for all students and staff to wear masks when social distancing cannot be maintained. Masking is mandatory in hallways and any common areas of the school. Mask use in classrooms is strongly recommended and will be directed by the teacher depending on the activity.

SCREENING

We are all partners in helping to prevent the spread of COVID-19. The first, and most important, step we must take is to adopt the daily [screening checklist](#) at the end of this document. We highly recommend this is printed and placed in a highly prominent location in your home like your fridge door. It is beneficial for everyone to understand the range of symptoms we should be mindful of as we return to in-school learning. We cannot stress enough that this is a shared responsibility. **Please keep your child(ren) home if they are exhibiting any of the symptoms listed.** It is advised to contact your health provider or 811 to receive guidance regarding next steps. We understand and know that there are a portion of our population that have pre-existing conditions that present COVID-like symptoms. Please ensure your PowerSchool records reflect your child's most current medical information. Please contact the school secretary if you need support with this.

We believe these four fundamental pillars will serve as a solid foundation for ensuring a safe school.

Additional measures have been implemented to begin our first quarter which will be continuously reviewed as more information becomes available.

COURSE CHANGE REQUEST & REQUEST FOR ONLINE LEARNING

- Students wishing to make a last-minute course change request are welcome to complete the form below. We will make every effort to honour these requests.
- If you would like to request an online course(s) at St. Isidore Learning Centre (SILC), please also note this on the form below. All requests for online courses are subject to admin approval and will be followed up with a phone call home to discuss circumstances.
- [Course Change Request/ Online Learning with SILC](#)

ALBERTA HIGH SCHOOL DIPLOMA: GRADUATION REQUIREMENTS (ENGLISH)

The requirements indicated in this chart are the minimum requirements for a student to attain an Alberta High School Diploma. The requirements for entry into post-secondary institutions and workplaces may require additional and/or specific courses.

100 CREDITS
including the following:

ENGLISH LANGUAGE ARTS – 30 LEVEL
(English Language Arts 30-1 or 30-2)

SOCIAL STUDIES – 30 LEVEL
(Social Studies 30-1 or 30-2)

MATHEMATICS – 20 LEVEL
(Mathematics 20-1, Mathematics 20-2 or Mathematics 20-3)

SCIENCE – 20 LEVEL ^❶
(Science 20, Science 24, Biology 20, Chemistry 20 or Physics 20)

PHYSICAL EDUCATION 10 (3 CREDITS) ^❷

CAREER AND LIFE MANAGEMENT (3 CREDITS) ^❸

10 CREDITS IN ANY COMBINATION FROM:

- Career and Technology Studies (CTS) courses
- Fine Arts courses
- Second Languages ^❹ courses
- Physical Education 20 and/or 30
- Knowledge and Employability courses
- Registered Apprenticeship Program courses
- Locally developed/acquired and authorized courses in CTS, fine arts, second languages or Knowledge and Employability occupational courses ^❺

10 credits in any 30-level course (in addition to a 30-level english language arts
And a 30-level social studies course as specified above) ^❻

These courses may include:

- 30-level locally developed/acquired and authorized courses
- Advanced level (3000 series) in Career and Technology Studies courses
- 30-level Work Experience courses ^❻
- 30-level Knowledge and Employability courses
- 30-level Registered Apprenticeship Program courses
- 30-level Green Certificate Specialization courses
- Special Projects 30

(continued)

- ❶ The science requirement—Science 20 or 24, Biology 20, Chemistry 20 or Physics 20—may also be met with the 10-credit combination of Science 14 and Science 10.
- ❷ See information on exemption from the physical education requirement.
- ❸ See information on exemption from the CALM requirement.
- ❹ Students may earn any number of credits in the study of second languages, but only a maximum of 25 language credits may be used to meet the 100-credit requirement for the Alberta High School Diploma.
- ❺ Integrated Occupational Program (IOP) occupational courses may be used in place of Knowledge and Employability occupational courses to fulfill this requirement.
- ❻ 30-level English language arts or 30-level social studies courses from a different course sequence may not be used to meet the 30-level course requirement.
- ❼ Students may earn a maximum of 30 credits in Work Experience, but only 15 credits may be used to meet the 100-credit requirement for the Alberta High School Diploma.

STAGGERED RE-ENTRY TO SAB

To begin our first quarter we will be using a staggered re-entry system to allow us to meet with students in smaller groups for the first few days of school. This will allow our families with younger siblings the opportunity to attend school on the same days and reduce family childcare concerns.

- Students with last names A to D will attend class on Tuesday, September 1 (all day)
- Students with last names E to L will attend class on Wednesday, September 2 (all day)
- Students with last names M to P will attend class on Thursday, September 3 (all day)
- Students with last names Q to Z will attend class on Friday, September 4 (all day)
- **ALL students will attend school on Tuesday, September 8**

LUNCH BREAK

- Lunch break will remain 45 minutes as it has been in the past. We believe students need a good break. Because masks are **required** in common spaces like hallways, eating can not be permitted there at this time. For this reason, all students will remain in their morning classroom for at least the first 15 minutes of lunch break to eat. **Students are strongly encouraged to bring a lunch.** After this time and clean up has occurred, students will be dismissed from their room, must then wear masks, and will have the remainder of the lunch break to access washrooms, refill water bottles, step outside for fresh air, socialize, and simply move more freely to meet with peers. Microwaves will not be available as they are a high touch area. A bell will sound to signal the start of afternoon classes. We have been in communication with our cafeteria operator and they are exploring ways to offer pre-ordered, individually packaged lunch items to students. More information will be communicated as plans are made. We anticipate that this will reduce student-to-student contact and will allow for adequate cleaning between classes. As social distancing cannot necessarily be maintained in hallways, masks will be required.

SCHOOL SUPPLIES

- Due to COVID-19 protocols, we are asking that students bring hand sanitizer and disinfecting wipes to assist them in their personal hygiene during class whenever needed. Sanitizer and cleaning supplies will be available in all classrooms, but students may want to bring their own supply to minimize movement in the classroom.
- Students should expect to have ALL of their own materials. In an effort to reduce handling of commonly used items students MUST have their OWN school supplies including items that were sometimes shared by classroom teachers like a calculator, ruler and math set. Any supplies beyond the basics will be directed by their individual teacher, based on the nature of the course. A [general list of the basic school supplies](#) is linked here.
- Students are encouraged to bring a water bottle during the day, water fountains will be available for

bottle refill only. Water bottles should be clearly labelled and should never be shared between students. Students will need their own lunch/snacks container, cutlery, serviettes, etc. Microwaves will not be available, and the Cafeteria will not have food sales until later in September.

- Students enrolled in Math 10C, any Math 20-1, 20-2, 30-1, or 30-2 course require a TI84+ graphing calculator. SAB has approximately 75 **new** calculators available to purchase from the office at a discounted price. Contact Rhonda Roth (rhondar@eics.ab.ca) if you want more information.
- EICS re-entry does not permit students to use lockers at this time as a COVID-19 strategy to prevent students from congregating in the hallways.
- Students will need to bring their materials to and from school each day.
- Students are required to bring a device to school as part of our “One to One Project”. We recommend that students bring a laptop, chromebook or tablet device that will work best for them and their learning style. Cell Phones do NOT fit this criteria. The device should be compatible with Google Apps for Education (also known as the Google Suite) – Google Docs, Google Drive, etc. We recommend that the screen is large enough for a student to complete assignments, take notes, and edit work, etc. The amount that a student may use the device will vary depending on the nature of the course and their teacher’s expertise. For reasons of safety, we are pushing to reduce handouts which will mean more will be done on student devices.
- Here is a link to our EICS One to One program so you can choose the right device: [One to One EICS](#)

ENTRY AND EXIT TO THE SCHOOL

In order to reduce congestion at entrances/exits, students will be asked to respect the following:

- Students arriving by bus, bike racks, or from the North or East side of the building are asked to enter through the bus loop/science wing doors.
- Students entering from the student parking lot or from the South should enter through the main doors.
- Students being dropped off from the visitor parking lot or arriving from the West, should enter the school through the staff entrance/doors next to the food’s room.
- Masks must be worn by all students and staff entering the building and in hallways.
- Please use hand sanitizer upon entering the building. Stations will be located at each entrance.
- Please exit the school at the end of the day through your nearest exit.
- If a parent needs to reach their child or drop something off, they must enter through the front doors and go straight to the office only.

OTHER RE-ENTRY INFO:

EICS has created and shared with all guardians the following document which will continue to be updated as information becomes available. More info regarding bus and cleaning protocol will be included in these documents. [EICS Parent Re-Entry Document](#)

We want to remind parents of one of the changes this year and that involves screening your children for

symptoms every day before sending them to school. Students with symptoms should not be coming to school. We have a [screening guide](#) and would ask that you use it to ensure that any students with symptoms will stay at home. This is an Alberta Health Services rule and it is critical we all do our part to ensure we are following it. Our staff will be doing the same for themselves and we have a process to follow before students or staff return to school if they do experience any symptoms. We have attached the screening tool with the list of symptoms at the end of this letter.

We appreciate the support of each of our families as we navigate during this difficult time. We want to thank you in advance for making the daily screening part of your morning routines. We have attached the COVID questionnaire created by Alberta Health to serve as a reminder of typical COVID 19 symptoms. Should you or a family member present with any of these symptoms it is best to not attend in person classes and instead keep up your studies online with your classroom teacher until it is appropriate for you to return to school. We all will be doing our part to keep our school safe. We want to encourage you to contact me with any questions or concerns and thank-you for your prompt response to let us know if you have a high risk family situation that needs some individual problem-solving.

This year the faith theme we have chosen, as a Division, is “Choose Joy”. Our intent, even in the midst of much uncertainty, is to model Christ’s Joy to our community. We will be providing you with more information as it becomes available. In the meantime, as we still have a couple of weeks before school starts, please enjoy the rest of summer! Have fun and stay healthy.

Sincerely,

SAB Leadership Team

COVID-19 ALBERTA HEALTH DAILY CHECKLIST

Overview

This tool has been developed to support activity organizers, employers, businesses and facility operators in reducing the risk of transmission of COVID-19 among attendees/staff. The tool is meant to be used to assist with assessing attendees who may be symptomatic, or who may have been exposed to someone who is ill or has confirmed COVID-19.

Attendees should fill out this checklist prior to participating in the activity or program. If an individual answers **YES** to any of the questions, they **must not** be allowed to attend or participate in the activity or program. Children and youth will need a parent to assist them to complete this screening tool.

As the COVID-19 pandemic continues to evolve, this screening tool will be updated as required.

Screening Questions

| | | CIRCLE ONE | |
|----|--|------------|----|
| 1. | Does the attendee have any new onset (or worsening) of any of the following symptoms: | | |
| | • Fever | YES | NO |
| | • Cough | YES | NO |
| | • Shortness of Breath / Difficulty Breathing | YES | NO |
| | • Sore throat | YES | NO |
| | • Chills | YES | NO |
| | • Painful swallowing | YES | NO |
| | • Runny Nose / Nasal Congestion | YES | NO |
| | • Feeling unwell / Fatigued | YES | NO |
| | • Nausea / Vomiting / Diarrhea | YES | NO |
| | • Unexplained loss of appetite | YES | NO |
| | • Loss of sense of taste or smell | YES | NO |
| | • Muscle/ Joint aches | YES | NO |
| | • Headache | YES | NO |
| | • Conjunctivitis (commonly known as pink eye) | YES | NO |
| 2. | Has the attendee travelled outside of Canada in the last 14 days? | YES | NO |
| 3. | Has the attendee had close contact* with a confirmed case of COVID-19 in the last 14 days? | YES | NO |
| 4. | Has the attendee had close contact with a symptomatic** close contact of a confirmed case of COVID-19 in the last 14 days? | YES | NO |

* Face-to-face contact within 2 metres. A health care worker in a occupational setting wearing the recommended personal protective equipment is not considered to be a close contact.

** 'Ill/symptomatic' means someone with COVID-19 symptoms on the list above.